

## Tuition and Other Fees 2024- 2025

### Canadian Students

#### Yearly Tuition

Jr. Kindergarten	\$ 10,500.00
SK to Gr 11	\$ 10,250.00
Grades 12	\$ 11,750.00

#### Monthly Tuition

Jr. Kindergarten	\$ 1,050.00
SK to Gr 11	\$ 1,025.00
Grades 12	\$ 1,175.00

Billed August 2024 to May 2025 - Due by the 1st

#### Church Member Discount

TADSB Constituent Church members children from JK to Gr 11 are eligible up to \$325. and Gr 12 up to \$350 discount per month..

**Eligibility -** Submit Church Membership Confirmation signed by authorized church officials.

### Discounts and Tuition Assistance

#### Sibling Discount For Church Constituents

2nd Child	\$ 125.00	3rd Child	\$175.00
4th Child	\$225.00	5th Child	\$275.00

#### Sibling Discount with NON Church Constituents

2nd Child	\$ 150.00	3rd Child	\$ 200.00
4th Child	\$ 300.00	5th Child	\$ 350.00

#### Other Discounts

Alumni (not to combine with other discounts)	5%
Early Payment Full Yr.. (Cash or Ch or Debit)	5%
Early Payment Full Yr. (Cr. Cards, & Online)	3%
Quarterly Payment (Cash, Ch. or Debit)	2%
Quarterly Payment (Cr. Cards & Online)	1%

All students are expected to register by August 31st  
Processing Fee will be waived for Early Registrants

#### Tuition Assistance

Tuition Assistance based on Socioeconomic status  
3 Way Matching for Grade 9 to 12 Students

### International Students

#### Yearly Fee

Tuition Fee - All Grades	\$ 16,000.00
Contact Recruitment Office at Ext..234 for details	

### Other Fees & Charges

#### Student Transportation

Bus service is available only for monthly pass holders.  
Students with no pass will be subject to pay a penalty.

Monthly Pass	\$175.00
Monthly Pass (December and March)	150.00
Travelling without Pass	10.00

Contact Reception for the Bus Pass

#### Child Care Program

Each Session - Before/After School	\$ 8.00
Second Child - Before/After School	6.00
Each 15 minutes after session	10.00

Contact Elementary Office for Registration

#### Other Charges

Processing Fee	\$ 50.00
Late Registration after August 31st	50.00
Application Package	150.00
Special Letters	50.00
Transcripts	10.00
NSF Charges	50.00
Parenting Course	30.00
Music Course Grades 9-12	30.00
Chromebook Rental (Summer)	50.00

#### Late Payment Fee

Late fee of 2% will be charged on the 16th of each month for the outstanding balance

#### Non-Refundable Fees

Tuition Fee (Deposit) paid in August, Processing, and Application fee are non-refundable.

## Contact Information

### Crawford Adventist Academy

531 Finch Ave W. Toronto, ON M2R 3X2  
Phone 416-633-0090 Fax 416-633-0467

#### Academic Office - JK - 8

Mrs. L. Chichester, Principal Ext. 227  
Mrs. N. Claudet, Admin. Assistant Ext. 271

#### Academic Office - 9 - 12

Mr. A. Boyce, Principal Ext. 222  
Mr. D. Hall, Guidance & Recruit. Ext. 234  
Mrs. K. Favours, Registrar Ext. 240  
Mrs. J. Gamez, Develop. Director Ext. 248

#### Business Office

Mr. S. Dason, Business Manager Ext.. 226  
Mrs. D. Brown, Accts. Receivable Ext. 225  
Ms. P. Forde, Accounts Payable Ext. 273

**E-transfer: caapayment@caasda.com**

#### Office Hours

8:30 a.m. - 4:30 p.m. Monday - Thursday  
8:30 a.m. - 2:30 p.m. Friday  
Closed on all school holidays

**Summer:** Monday to Thursday 9:30 a.m.. to 2:30 p.m.

### CAA - East Campus

1765 Meadowview Ave., Pickering, ON L1V 3G7  
Phone 905-839-0849 Fax 905-492-0849

Mrs. J. Burgin-Hall, Principal  
Ms. C. Allen. Admin. Assistant

**E-transfer: eastpayment@caasda.com**

### CAA - Peel Campus

2250 Credit Valley Rd, Mississauga, ON L5M 4L9  
Phone 905-459-0500 Fax 905-459-5464

Mrs. Manuela Terencio, Principal  
Mrs. Darlene Squires, Admin. Assistant

**E-transfer: peelpayment@caasda.com**

## CRAWFORD ADVENTIST

## ACADEMY

Toronto, Peel and Pickering



## Financial Information

**2024 - 2025**

**“Committed to Excellence in  
Christian Education”**

**Visit us online at:  
www.caasda.com**

## 2024 - 2025 FINANCIAL POLICIES

Crawford Adventist Academy (CAA) is partially subsidized by the Ontario Conference of the Seventh-day Adventist Church. These subsidies assist in making our standard fees considerably lower than most independent schools. These fees are further reduced for members of Constituent Adventist churches who also subsidize our schools.

### BILLING PROCEDURES

CAA billing procedures are as follows:

- Non-Refundable Tuition (Space Reservation) deposit of one month tuition on August 1<sup>st</sup>.
- Monthly tuition fee on the 1<sup>st</sup> of each month from September to May and all accounts are expected to be current.
- Parents are expected to make Pre-Authorized Payment arrangements. Other modes of payments are cash, cheque, bank payment, e-transfer, major credit cards, debit card and online through our website..
- Delinquent accounts or NSF cheques will affect all family members billed in the same account. They are required to pay by cash, bank, or e-transfer .

### PAYMENT OPTIONS

Pay the Tuition Deposit on the 1st of August and choose one of the following options suitable for you.

1. **Early Payment Option:** Pay remaining full year's tuition in advance before the first day of school with a 5% discount if paid by cash, cheque and debit card and 3% for credit card and online. Processing fee will also be waived.
2. **Quarterly Payment Option:** Pay remaining nine months tuition in three quarters on the last working day of August, November and February with a discount of 2% for cash, cheque and debit card payments and 1% for credit card and online payments.
3. **Monthly Payment Option:** Remaining 9 months tuition by the 1st of each month from September to May.

### REGISTRATION:

All returning students are expected to register, obtain financial clearance and admission card on or before the last registration date in August. Late fee of \$50.00 and Processing Fee of \$50.00 will apply to those who register after the Registration date in August.

### TUITION FEE

Tuition fee includes workbooks, textbooks, local field trips, yearbook, agenda, graduation, essential classroom supplies for JK to Grade 6 and limited photocopies for all students. Also it includes Grade 12 College day trips.

### REFUNDS

Leaving students may submit formal written request addressed to the Business Office for unused tuition fee. Refunds will not be issued after May 1st. Registration, Processing Fee and Tuition Deposit are non-refundable.

### FINANCIAL AGREEMENT

All parents who enroll their child/ren are responsible for payment of tuition and other fees and are required to sign a "Financial Agreement" form during registration. The private information you provide will be secured.

### CHURCH MEMBERSHIP CONFIRMATION

New Students – it is mandatory for TADSB Constituent Church members to obtain and submit Church Membership Confirmation in writing from the church pastor or clerk for Church Member Discount.

### LATE PAYMENT

On the 16th of each month a late fee of 2% will be applied to the account that has an outstanding balance. Students with unpaid accounts will not be permitted to take semester exams, receive grades or transcripts and may not participate in graduation and any school sponsored activities.

### TERMINATION OF EDUCATIONAL SERVICE:

All outstanding accounts must be a zero balance prior to registration. All student accounts will be reviewed on November 15th (1st Term) and March 15th (2nd Term) in the academic year. If your account is not up to date on these dates, CAA will terminate your educational service effective November 30 (1st Term) and March 31 (2nd Term).

CAA will not be responsible for students that are sent to school once educational services have been terminated. Students will not be permitted to the classroom and will be requested to remain in the Administrative office until picked up by a parent/guardian. The failure to pick up your student will result in notification of the authorities. All student accounts must be in good standing to be offered re-admission.

### TEXTBOOKS AND CHROMEBOOKS

All textbooks and Chromebooks distributed to the students must be returned to the teacher on the last working day of the school. Late fee of \$2.00 per book per week and \$25.00 p.m. for Chromebook will be charged for late return. Replacement cost for damaged or lost book will be charged.

### TRANSPORTATION

Buses are arranged from Brampton and Pickering to transport students. Contact the Principals' Office for registration and refer to back page for monthly cost.

### DISCOUNTS

Early Payment Discount, Sibling Discount and Alumni Discount for Crawford Alumni children. Contact Business Office for the details and application form.

### INTERNATIONAL STUDENTS

**Visa Student** - In addition to providing the appropriate documents, a visa student is required to pay full year tuition fee in advance.

Children of Adventist members may be offered a discount on tuition fee provided proof of membership is submitted.

**Visiting Student** - In addition to providing the appropriate documents a visiting student is required to pay non-discounted rate of tuition. An acceptable pre-authorized plan should be submitted to the Business Office in advance for monthly tuition.

### FINANCIAL AID

Each year a number of scholarships are available to deserving new/returning students. .

1. Financial Assistance Program: For JK to Grade 12.
2. Three - Way Matching Fund: For Grade 9 to 12
3. Alumni Discount - Choose one if eligible for other.

Contact Business Office for details and application forms before June 30th. Completed forms must be submitted to the Business Office with a copy of recent Tax Assessment Notice received from Canada Revenue Agency before July 1st. Parent of new student may submit Financial Assistance application within two weeks of acceptance in to the school.

### FINANCIAL CLEARANCE

All parent choose monthly or quarterly payment option must complete specific "Payment Arrangement Form". Account should be in good standing with no outstanding balance and pay the tuition deposit for Financial Clearance. Parents who pays full year fee in advance are exempted.

### MUSIC INSTRUMENT RENTAL

All students taking instrumental music or performing in an ensemble must have an instrument for classes and rehearsals. Students may provide their own instrument or rent one through the school's rental program. Contact Band Director for details.

### TAX RECEIPT

Our schools provide a child care expense receipt and religious donation receipt. However, the school strongly recommends that you seek tax advice from your financial advisor before making a claim.

⇒ **Child Care Expense** - Under current legislation, students under 12 years old may be eligible for a child care expense receipt of approximately 20%.

⇒ **Religious Donation Receipt** - In consideration of our status as a Christian educational institution, we provide a religious donation receipt as per Canada Customs and Revenue Agency Circular No. 75-23 Dated September 29, 1975 based on variable percentage of fees. Tax receipts will be mailed before the last day of February.

⇒ **T4A** will be issued as per Canada Revenue Agency Regulation for Financial Assistance, Special Discount, Scholarships and all other discounts. These receipts will be issued on a school year basis and mailed by the last day of February. Student SIN will be required

### CHILD CARE

Before/After School Care Program is strictly by registration. Refer to Registration Form for session hours and other details. Contact Elementary Office for registration.

### ONLINE SERVICES

Tuition and other payments can be securely processed at our web site [www.caasda.com](http://www.caasda.com) or through your bank.